Ice Rink Attendant

Position Overview: Attendants are motivated, driven, team-oriented, and energetic individuals. They strive every day to make sure the Essentia Health Plaza is presentable and visually attractive for anyone who comes to experience the space. Attendants are the frontline team members who represent West Fargo Events and The Lights keeping an eye out for public safety on the city plaza. Attendants provide a clean space outdoors as well as indoors for the community to utilize and enjoy. They communicate with the community about what West Fargo Events does and how the public can support the Essentia Health Plaza, POW/MIA Plaza, and the West Fargo Sports Arena.

Hours Include: Evenings, weekends, and some holidays. Part-time hours, with an approximate 10-20 hours a week minimum.

Knowledge, Skills, and Abilities

- Effective team player who works cooperatively with others and shares ideas
- Motivated to deliver high performance and continually develop and improve
- Positive attitude towards coworkers and customers
- Understands and commits to roles, responsibilities, and delivery of organizational objectives
- Enthusiasm and commitment to providing excellent customer service
- An ability to complete position responsibilities in a timely manner
- Self-awareness and motivation to improve within the position
- Ability to work with a diverse range of people with unique ideas and perspectives
- Leadership, ownership, and responsibility for position duties
- Ability to motivate team members while providing customer-focused responses

Position Responsibilities

- Assist in maintaining equipment while keeping the facility neat and in order
- Perform skate rental tasks that include distribution and collection of rental skates, late-night skating events, and private rentals
- Maintain cleanliness and order in the community room
- Respond appropriately to the needs and concerns of customers
- Maintain an atmosphere of pleasant hospitality
- Open communication with the appropriate party (guests, staff, and management)
- Communicate and work closely with other attendants and Zamboni drivers to ensure high guest satisfaction
- Gain a basic knowledge of the facility along with the events offered
- Work as a team to perform custodial duties as directed to ensure facility is kept presentable to all visitors

Application For Employment

Submit Application to:
Ashley Egger
Staffing Manager
Ashley@WestFargoEvents.com

WFE WEST FARGO EVENTS

Personal Information

Name

Address	City	State	Zip

Phone number	Email address

Are you legally eligible to work in the US?	Are you a veteran?
Yes ☐ No ☐	Yes ☐ No ☐

If selected for employment are you willing to submit to a background check?

Yes ☐ No ☐

Position

Position you are applying for	Available start date	Desired pay

Employment desired

☐ Full time ☐ Part time ☐ Seasonal/Temporary

Education

School name	Location	Years attended	Degree received	Major

References (business and professional only)

Name	Title	Company	Phone

Employment History

Employer (1)	Job title		Dates employed
Work phone	Starting pay rate		Ending pay rate
Address	City	State	Zip
Employer (2)	Job title		Dates employed
Work phone	Starting pay rate		Ending pay rate
Address	City	State	Zip
Employer (3)	Job title		Dates employed
Work phone	Starting pay rate		Ending pay rate
Address	City	State	Zip
Employer (4)	Job Title		Dates employed
Work phone	Starting pay rate		Ending pay rate
Address	City	State	Zip
Employer (5)	Job title		Dates employed
Work phone	Starting pay rate		Ending pay rate
Address	City	State	Zip

Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my employment being terminated.

Name (please print)	Signature
Date	